



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, RED CLOUD AND AREA I  
UNIT # 15707  
APO AP 96258-5707

IMRD-ZA

1 Dec, 2014

MEMORANDUM FOR SEE DISTRUBUTION

SUBJECT: Control of Pets, Mascots, and Stray Animals in USAG - RC and Area I

1. PURPOSE: To establish policy, guidelines, and responsibility for pets on Area I installations and also pets residing off post.
2. APPLICABILITY: This policy applies to all personnel within Area I and personnel who are authorized access to any Area I installation or sub-installation.
3. REFERENCE:
  - a. Army Regulation 40-905, Veterinary Health Services, 29 August 2006
  - b. Army Regulation 420-1, Army Facilities Management, 24 Aug 2012
  - c. DA Pamphlet 420-1-1, Housing Management, 2 April 2009
  - d. Quarantine Regulation for Dogs & Cats Importation to Korea Effective beginning, 1 December 2012
  - e. Army Directive 2013-01 (Guidance on the Acquisition and Use of Service Dogs by Soldiers), 28 January 2013.
4. RESPONSIBILITIES:
  - a. Residents of Unaccompanied Personnel Housing (UPH) Barracks are not authorized to have pets in their rooms. Charges will be assessed for damages, fumigation, and shampooing of carpet and furnishings. A copy of the costs can be obtained at the Housing Offices at Area I.
  - b. Non family members and guests of Area I are prohibited from bringing any animals onto the installation. Authorized personnel living off-post are authorized to bring animals to the Veterinary Treatment Facility (VTF). Authorized personnel living off post may walk their pets on a leash while on the installation.

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c. Unit mascots are domestic animals appointed on official unit orders by an officer in the grade of O-5 or higher and registered with the VTF. Unit mascots require the Garrison Commander approval to reside in a unit area except SLQ/Barracks which is not allowed. Without active mascot orders, an animal cannot reside in a unit area of operations. All mascots must have clearly identifiable collars, vest or other markings to allow immediate awareness that the animal is an approval mascot.

d. Personnel who violate this policy and whose UPH government quarters are terminated will not be authorized Overseas Housing Allowance (OHA). Failure to remove pets as directed by USAG-RC & Area I Housing Office will result in a forced removal and recoument of any assoiled center.

e. All pets with sponsors off post must be registered at the VTF within 10 days of arrival in country. The facility is located in building #437, USAG Red Cloud and may be contacted at 732-7434.

f. Personnel with pets will be required to routinely immunize their pets against rabies.

g. Disabled personnel with a bona fide animal assistant are exempt from this policy, but must maintain the animal on a leash.

h. All animal deaths must be reported immediately to the VTF.

i. All animals will be maintained under leash control. Verbal control is insufficient. It is the owner's responsibility to control the animal.

j. Animals with properly allowed installation access will not be permitted to enter tennis courts, swimming areas, exchange facilities, commissaries, theaters, bowling centers, troop billets, Bachelor Officer Quarters (BOQ)/Bachelor Enlisted Quarters (BEQ), dining facilities, playgrounds, parade fields, gymnasiums, picnic areas, athletic fields, clubs or any facilities where food or drinks are served. Bona fide assistant animals are exempt from this requirement. Official unit mascots may enter troop billets as a visitor only.

k. There are no pet exercise areas on the installation. There are signs that prohibit pets in the grass, parade, and athletic fields. Pet owners are responsible for picking up and properly disposing of animal waste no matter where they are on the installation.

l. Animals found unattended or running free will be controlled by the Directorate Emergency Service (DES) and transported to the Area I VTF or local off post animal control facilities for impoundment. If the animal is not claimed within 3 working days, the animal will be considered a stray and disposed of IAW VTF policies. Animal control is the responsibility of the owner. Provost Marshal (PM) may take action for violations.

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m. Owners will not abandon their pets. If they are unable to provide the necessary care or if transferred from the installation, they must make provisions to dispose of the pet. The VTF may assist or help make necessary arrangements to have someone adopt these animals. The VTF only keeps these animals for 3 working days prior to disposition.

5. POLICIES:

a. Care for pets at Soldier Veterinary Treatment Facilities (VTF) is limited and primarily provides routine preventive medical and surgical care. Emergency care is not available at Soldier VTFs and Civilian veterinary clinics are limited in some areas.

b. Only 2 pets (cats and dogs only) are authorized transport in the event of a Non-combatant Evacuation Operation (NEO) in Korea.

c. All pets must be registered at the installation VTF upon arriving in Korea (or when purchased in Korea).

d. Not all housing areas allow pets. When assigned housing in pet restricted areas, Service Member (SM) and civilians that have brought pets have been required to find new owners/pet housing arrangements (including shipping them back to the states). Confirm housing options before transporting pets. Most Housing areas have a strict policy against all aggressive breeds along with any dog exceeding 30 lbs.

6. PROCEDURES:

a. Korea allows importation of no more than four (4) animals per person:

(1) Customs clearance is required upon entry into Korea. New arrivals must present travel orders and pet documentation at the customs desk to request the Status of Forces Agreement (SOFA) import tax waiver. Pets imported more than 6 months after initial entry will be assessed an import duty.

(2) Pets shipped separate from the traveler or their family may incur additional costs when they travel as air cargo. Owners should discuss the details of these costs with the transportation broker prior to shipment.

b. Dogs and cats less than 90 days of age at entry are not required to have been vaccinated and are exempted from Fluorescent Antibody Virus Neutralization (FAVN) testing requirements.

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c. Original health certificate (APHIS Form 7001) issued by an official veterinarian (endorsed by a United States Department of Agriculture (USDA) veterinarian unless signed and stamped by a Soldier /GS veterinarian in both blocks with a valid control number) must be presented at time of entry. All health certificates must include original signatures, no copies will be accepted.

d. International Standards Organization (ISO) compliant microchip (ISO11784 or 11785):

(1) Mandatory for all dogs and cats regardless of age. Microchip number should be stated on official health certificate.

(2) Pets that do not have ISO compliant microchips should have a compliant microchip placed prior to travel (Listed on health certificate) or the owner should transport a microchip reader.

e. Rabies Antibody Test (FAVN) for over cats/dogs over 90 days old:

(1) Result should be equal or greater than 0.5 IU/mL.

(2) Result should be stated in the remarks section of the health certificate. The name of the laboratory conducting the test and the date the sample was drawn must also be listed in the remarks section.

(3) Testing should be performed at least 30 days but not more than 2 years prior to travel to Korea.

(4) Original test result report should be presented at time of entry.

(5) Results from these labs will be accepted as valid:

[http://ec.europa.eu/food/animal/liveanimals/pets/approval\\_en.htm](http://ec.europa.eu/food/animal/liveanimals/pets/approval_en.htm)

f. Rabies vaccination:

(1) Rabies vaccination should be performed at least 30 days prior to and be within the reported expiration date (1 or 3 year vaccination) at the time of arrival.

(2) Animals from a rabies free country (according to current office of international epizootic standard) must be micro chipped with and ISO compliant microchip and be presented with an official health certificate.

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Note: Any dog or cat presented for entry that does not meet these requirements will be quarantined at the owner's expense until compliance is met. Quarantined animals will be housed at an Official Korean Quarantine Facility, the Yongsan/Pet Care Clinic or the Osan VTF.

g. Quarantine release for a dog or cat will be dependent on resolution of the deficiency:

(1) No microchip: An ISO compliant microchip must be placed.

(2) Incomplete/improper rabies vaccination, absent/deficient rabies antibody titer (not greater than 0.5 IU/mL):

(a) Revaccinate for animals as appropriate.

(b) Test will be performed by Korean government lab (at owner's expense).

(c) Animals with results less than 0.5 IU/mL will be held until the antibody response to revaccination results in an adequate titer.

Note: Animal owners who wish to import more than 4 animals per person are required to gain pre-authorization and pay custom duties for imported pets. Contact the Quality Improvement Agency (QIA) official for details.

h. Violations of this policy may result in administrative sanctions.

7. When this policy conflicts with local law and/or VTF policy the local policy and/or VTF policy will take precedence.

8. The point of contact for this action is Chief, Housing Division, at 732-6554.

  
JOHN W. HAEFNER  
COL, EN  
Commanding

DISTRIBUTION:

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According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control numbers for this information collection are 0579-0036 and 0579-0333. The time required to complete this information collection is estimated to average 25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

No dog, cat, nonhuman primate, or additional kinds or classes of animals designated by USDA regulation shall be delivered to any intermediate handler or carrier for transportation in commerce, unless accompanied by a health certificate executed and issued by a licensed veterinarian (7 U.S.C. 2143.9, CFR, Subchapter A, Part 2).

OMB APPROVED  
0579-0036  
0579-0333

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
  
UNITED STATES INTERSTATE AND INTERNATIONAL  
CERTIFICATE OF HEALTH EXAMINATION  
FOR SMALL ANIMALS

**WARNING:** Anyone who makes a false, fictitious, or fraudulent statement on this document, or uses such document knowing it to be false, fictitious, or fraudulent may be subject to a fine of not more than \$10,000 or imprisonment of not more than 5 years or both (18 U.S.C. 1001).

**1. TYPE OF ANIMAL SHIPPED (select one only)**  
 Dog  Cat  Other \_\_\_\_\_  
 Nonhuman Primate  Ferret  Rodent

**2. CERTIFICATE NUMBER - OFFICIAL USE ONLY**

**3. TOTAL NUMBER OF ANIMALS**

**4. PAGE**

**5. NAME, ADDRESS, AND TELEPHONE NUMBER OF OWNER (CONSIGNOR)**

**6. NAME, ADDRESS, AND TELEPHONE NUMBER OF RECIPIENT AT DESTINATION (CONSIGNEE)**

USDA License/or Registration Number (if applicable)

**7. ANIMAL IDENTIFICATION**

NAME, AND/OR TATTOO NUMBER OR OTHER IDENTIFICATION	BREED - COMMON OR SCIENTIFIC NAME	AGE	SEX	COLOR OR DISTINCTIVE MARKS OR MICROCHIP	RABIES VACCINATION			
					<input type="checkbox"/> 1 YEAR	<input type="checkbox"/> 2 YEARS	<input type="checkbox"/> 3 YEARS	
					Vaccination Date	Product	Date	Product Type and/or Results
(1)								
(2)								
(3)								
(4)								
(5)								
(6)								

**8. PERTINENT VACCINATION, TREATMENT, AND TESTING HISTORY**

RABIES VACCINATION			OTHER VACCINATIONS, TREATMENT, AND/OR TESTS AND RESULTS	
<input type="checkbox"/> 1 YEAR	<input type="checkbox"/> 2 YEARS	<input type="checkbox"/> 3 YEARS	Date	Product Type and/or Results

**9. REMARKS OR ADDITIONAL CERTIFICATION STATEMENTS (WHEN REQUIRED)**

VETERINARY CERTIFICATION: I certify that the animals described in box 7 have been examined by me this date, that the information provided in box 8 is true and accurate to the best of my knowledge, and that the following findings have been made ("X" applicable statements).

I have verified the presence of the microchip, if a microchip is listed in box 7.

I certify that the animal(s) described above and on continuation sheet(s), if applicable, have been inspected by me on this date and appear to be free of any infectious or contagious diseases and to the best of my knowledge, exposure thereto, which would endanger the animal or other animals or would endanger public health.

To my knowledge, the animal(s) described above and on continuation sheet(s) if applicable, originated from an area not quarantined for rabies and has/have not been exposed to rabies.

**ENDORSEMENT FOR INTERNATIONAL EXPORT (IF NEEDED)**  
PRINTED NAME OF USDA VETERINARIAN

**NAME, ADDRESS, AND TELEPHONE NUMBER OF ISSUING VETERINARIAN**

**LICENSE NUMBER AND STATE**

Accredited  Yes  No  
If yes, please complete below  
**NATIONAL ACCREDITATION NUMBER**

SIGNATURE OF USDA VETERINARIAN *Apply USDA Seal or Stamp here*      DATE

NOTE: International shipments may require certification by an accredited veterinarian  
SIGNATURE OF ISSUING VETERINARIAN      DATE